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Authorization to Release, Use, or Disclose Protected Health Information (PHI)

Name: _____ D.O.B. _____
Other Names: _____ Mailing Address: _____
City: _____ State: _____ Zip: _____

Name of Facility or Individual to Whom PHI will released to

Facility or Person Name: _____ Phone #: _____
Address: _____ City: _____ State: _____
Zip: _____ Job Title or Relationship: _____
Fax #: _____ Email: _____

Type of Information to be Released *(Please check all that apply)*

____ Continued Care Plan/Transition/Discharge Summary ____ Treatment Plan ____ Biopsychosocial
____ Admit/Discharge dates ____ Mental Health Assessment ____ SUD Assessment Recommendations
____ Progress Report ____ Medication Records ____ Treatment Progress Reports
____ TB Skin Test Results ____ Continued Stay Reviews ____ Medical/Health Correspondence
____ Scheduled Appts. ____ Entire Health Record ____ Emergency Records
____ History and Physical ____ Pathology Report ____ Laboratory Reports ____ Biopsychosocial
____ Other *(Please be specific)* _____

Release Instructions *(How and When do you want the information)*

Date Information is needed by: _____ Date Information was released: _____
Disclosure Method: ____ Pickup ____ First Class Mail ____ Digital Copy ____ Direct Fax

Client Signature Section

Client Signature: _____
Parent/Legal Guardian *(If a minor)* _____ Date: _____
Print Name: _____

Office Use Only

Signature ID Verified: YES / NO		# of Pages Released	
Request completed by:		Date:	
Revocation Authorization			
I now revoke (cancel) this Authorization to Use or Disclose my Protected Health Information.			
Signature		Date:	